***AHMP Chapter Communication Program of the Year Evaluation Form/Cover Sheet***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Nominator |  | Chapter Nominee | |
| Name: |  |  |  | |
| Address: |  |  |  |
|  |  |  |  | |
|  |  |  |  | |
| Phone: |  |  |  | |
| Email: |  |  |  | |

**Please include a digital photograph of group or chapter logo with this submittal.**

**================================DO NOT WRITE BELOW THIS LINE================================**

**Reviewer’s Name: Review Date:**

Reviewer Instructions: Chapters may use a variety of methods to communicate with peers and the public, such as white papers, internet, email, social media, newsletters and brochures, and other electronic or printed media. Review the responses and examples provided by the nominator and think about both the quantity and quality of communication opportunities explored by this chapter. For each of the eight required aspects of minimum content, indicate a score of 0–5 for **quantity, where “0” means this aspect was not addressed at all and “5” means this aspect was communicated in a comprehensive and extraordinary way across numerous modes of communication.** Also, for each of the eight aspects, indicate a score of 0–5 for **quality, where “0” means this aspect was not addressed at all and “5” means the content is rich, robust and varied, and full of interest and excitement.** A final line item, “Other,” is provided for evaluation of communications that chapters have identified beyond the eight minimum aspects—evaluate and score to describe any unique, original means of communication the chapter may have utilized.

|  |  |
| --- | --- |
| **Aspects of Communication in the award year:**  **Quantity and Quality** | **Please indicate your two 0–5 scores like this: x / x** |
|  | Quantity / Quality |
| 1. Calendar of events for chapter and/or AHMP events and programs | / |
| 1. Contact information for all chapter officers, directors, and committee chairs and AHMP executive director and president (may be by web link) | / |
| 1. Chapter and AHMP membership information | / |
| 1. Chapter bylaws | / |
| 1. Chapter and AHMP event and professional development program announcements and information | / |
| 1. News, information, articles, announcements, etc., pertinent to EHS&S professionals | / |
| 1. Promotion of chapter and AHMP elections | / |
| 1. Promotion of AHMP, AHMP website, and AHMP products and events | / |
| 1. OTHER (optional): | / |
| 1. TOTAL SCORE **Quantity + Quality (90 maximum)** |  |

Does this nominee meet the minimum requirements for this award? YES / NO